



BOARD MEETING NOTICE

19th DISTRICT AGRICULTURAL ASSOCIATION
BOARD OF DIRECTORS MEETING
To Be Held

Earl Warren Showgrounds February 22nd, 2024
Meeting Time: February 22nd, 2024 at 11:00 AM Pacific Time (US and Canada)

Join Zoom Meeting
<https://zoom.us/j/8284751886>

Meeting ID: 828 475 1886
Find your local number: <https://zoom.us/u/antaZbHYE>

+1 669 900 6833 US (San Jose)
Meeting ID: 828 475 1886

Board of Directors

Salvatore Milazzo, President	Collin Greene, Director	Marshall Miller, Director
Luis Esparza, Vice President	Michael Medel, Director	Miguel Avila, Director
Cecilia Tavera, Director	Nancy Melekian, Director	Teresa McWilliams, Director

Public Participation

Welcome, members of the public. Please silence all cell phones and step out of the room if you need to take a call. Members of the public are encouraged to provide comments to the Board and may suggest items to be placed on a future agenda for discussion at the next Board meeting. Though not required per Government Code 11124(a), the 19th DAA requests each public participant with comments fill out a speaker card so that the board recording secretary can add them to the board minutes. Public comment will be called for each item on the agenda. Comments will be taken in the Board Room first, then for members of the public attending remotely.

While the Board values the participation of the public, public comment on agenda items are limited to a maximum of five (5) minutes per speaker. Public comment on items not on the agenda is limited to three (3) minutes per speaker. The Board President reserves the right to modify this limit on the amount of time per speaker at the beginning of the meeting, depending on the number of speakers, in order to proceed with the agenda. Public comment must be related to the Board's jurisdiction and any placement of items on a future agenda is within the discretion of the Board President. The Board will not respond to comments made during the public comment period unless it becomes necessary to ask a clarifying question, correct a

factual error, or provide specific factual information. Please refrain from verbal demonstrations (booing, hissing, clapping).

All meeting notices, agendas, and materials considered by the Board during the meeting will be available to the public during the meeting and also on the Board’s website at www.earlwarren.com.

Americans With Disabilities Act

All Board meetings must be accessible to the physically disabled. Any person needing a disability-related accommodation or modification to attend or participate in any Board or Committee meetings or other Earl Warren Showgrounds activities may request assistance by contacting CEO Ben Sprague at the Earl Warren Showgrounds Office, 3400 Calle Real, Santa Barbara, California 93105 or by calling Ben at (805) 687-0766.

Board Meeting Agenda

All matters noticed on this agenda may be considered for action. Items listed on the agenda may be considered in any order at the discretion of the Board President. Any item not so noticed will not be considered or discussed.

- 1. CALL TO ORDER

- 2. ROLL CALL AND DIRECTORS ABSENT
 - a. Roll call and Directors Absent for February 22nd, 2024 Board of Directors Meeting

- 3. MINUTES OF MEETING (Discussion/Action by Board):
 - a. Board Meeting Minutes of **December 14th** Board of Directors meeting
 - b. Board Meeting Minutes of **January 25th** Board of Directors meeting

- 4. CONSENT CALENDAR (Discussion/Action by Board):
 - a. Rental Agreements

Agreement #	Name/Description	Date	Agreement Total
24R-009	SB Athletic Round Table / Lunch, EX	Feb. 5	\$2,680.00
24R-010	Alejandro Rubio / Private Event, EX	May. 25	\$5,280.00
24R-011	Berenice Arroyo / Private Event, EP	Aug. 31	\$5,218.00
24R-012	Jose Hernandez / Private Event, EX	Jul. 13	\$8,046.50
24R-013	Alma Bernabe / Private Event, EX	Jan. 6	\$6,877.50
24R-014	Ernesto Lazaro / Private Event, EX	Sept. 28	\$5,875.00
24R-015	Tabares Entertainment / Circus Vargas, PKG	June 7-17	\$22,091.16

- 5. PRESIDENTS REPORT (Informational) – President Milazzo
 - a. Board Member Update

6. ACTION ITEMS (Discussion/Action by Board):

- a. "Be it resolved that CEO Ben Sprague, President Salvatore Milazzo, Vice President Luis Esparza, and Event Coordinator Rosa Miranda Mare are authorized to sign checks \$15,000 and over with two signatures or single checks under \$15,000."
- b. "Be it Resolved that CEO Ben Sprague or Event Coordinator Rosa Miranda are authorized to deposit or transfer funds to all 19th DAA Montecito Bank & Trust accounts."
- c. "Be it Resolved that CEO Ben Sprague is authorized to execute Rental Agreements up to \$50,000 and Standard agreements up to \$15,000."
- d. "Be it Resolved that the Board of Directors & Volunteers for the 19th DAA be covered under Workmen's Compensation Insurance during the 2024 calendar year."
- e. "Be it Resolved that CEO Ben Sprague and Event Coordinator Rosa Miranda are authorized to use the business Credit Card as per policy."
- f. Approval of Grant Agreement 23-0582-000-SG
- g. Temporary Employee Sick Leave Policy
- h. Gift Transfer Agreement
- i. Gift Acceptance Agreement
- j. Sponsorship Agreement
- k. Donation Thank You Letter

7. CLOSED SESSION: – (Adjourn into Closed Session) The Board is authorized to meet in Closed Session for considering:

- a. Pending Litigation: (Gov Code §11126 (e)(2))

8. OPEN SESSION: (Reconvene into Open Session)

- a. Disclosure of any action taken place during the Closed Session Meeting

9. CEO REPORT – (Informational/Discussion/Action by Board): Ben Sprague

The Board may take approval action on the Manager's Report;

- a. Warren Hall Update
- b. RFQ
- c. WFA, CFA discussion
- d. General Comments

10. PUBLIC COMMENTS (items not on the agenda)

11. LETTERS TO THE BOARD OF DIRECTORS (Informational) – letter received up to 24 hrs. prior to board meeting

12. ADJOURNMENT

Committee List;

Executive: Milazzo (Chair), Esparza and Tavera

Further information regarding scheduled meetings of the Board of Directors of the 19th District Agricultural Association can be obtained by contacting the Chief Executive Office at 3400 Calle Real, Santa Barbara, CA. 93105, telephone (805) 687-0766.