

MEETING MINUTES

19TH DISTRICT AGRICULTURAL ASSOCIATION

BOARD OF DIRECTORS MEETING

Thursday, October 26, 2023, at 11:00 am

Directors Present: Luis Esparza, Teresa McWilliams, Michael Medel, Nancy Melekian, Salvatore Milazzo, Miguel Avila, Marshall Miller, Mary Rose

Directors Absent: Cecilia Tavera

Staff Present: Rosie Miranda, Events Coordinator, Vanesa Carachure, Staff

Guests Present: Joan Vignocchi, Lynne Sherman

I. CALL TO ORDER: Director Milazzo called the meeting to order at 11:05 am.

II. ROLL CALL: Roll was taken, and a quorum was met.

MOTION: Director Rose motioned to excuse the absence of Michael Tavera. Director Melekian seconded the motion. All in favor: Director Esparza, Director McWilliams, Director Medel, Director Melekian, Director Milazzo, Director Rose. No abstentions, none opposed. The motion **passed**.

III. APPROVAL OF MINUTES

President Milazzo tabled the minutes.

IV. CONSENT CALENDAR

MOTION: Director Rose motioned to approve all Consent Calendar, including all items under the Rental Agreements. Director McWilliams seconded the motion. All in favor: Director Esparza, Director McWilliams, Director Medel, Director Melekian, Director Milazzo, Director Rose. No abstentions, none opposed. The motion **passed**.

Director Miller joined the meeting at 11:11 am.

V. PRESIDENT'S REPORT

1. General Comments

President Milazzo stated the agreements listed below were being presented in order to complete the Showground's Gift Acceptance and Sponsorship Policy. An additional document for the RFQ for Strategic Planning work was not included here. All these items were still in the attorney's office.

While there was not an update for the following documents, there had been improvements to the Showgrounds and the events being planned. Work will continue to establish the gift policy, but for now, they will have to wait for the attorney.

President Milazzo stated the updated materials will be scheduled for either November 9, 2023, or December 14, 2023. The Annual Budget and the Board Elections will also be held before the end of the year.

Director Avila joined the meeting at 11:14 am.

2. Gift Transfer Agreement

3. Gift Acceptance Agreement

4. Sponsorship Agreement

5. Donation Thank You Letter

Director Rose stated that before the end of the year, they also need to begin the CEO Evaluation. She suggested that it be added to one of the next two meetings as the anniversary date was the beginning of the year. President Milazzo stated the CEO Evaluation forms will be sent to the Board so they can be reviewed at one of the upcoming meetings.

Public Comment was given by Lynne Sherman.

VI. ACTION ITEMS

1. Board Office Nominations for Elected Positions of President and Vice President

President Milazzo opened nominations for the role of President.

Director Medel nominated President Milazzo for President. President Milazzo stated he would be happy to serve next year.

Director McWilliams nominated Director Esparza for President. Director Avila also nominated Director Esparza for President. Director Esparza respectfully declined for President.

Director McWilliams nominated Director Rose for President. Director Avila also nominated Director Rose.

President Milazzo closed nominations for the role of President.

President Milazzo opened nominations for the role of Vice President.

President Milazzo nominated Director Esparza for Vice President. Director Avila also nominated Director Esparza for Vice President.

President Milazzo closed nominations for the role of Vice President.

VII. PUBLIC COMMENT

Lynne Sherman stated she had not heard about the 805 Night Market held at Earl Warren, but it appeared to be a very popular event. She asked when the website would be done and usable.

Director Rose stated that the State has funds available from CalTrans for electrical vehicle charging stations. She was in contact with the Energy and Climate Manager, whom she referred to CEO Sprague and Ms. Miranda.

Director McWilliams stated the 805 Night Market was extremely popular, and the lines went around the block. The vendors will try to do it again, and she suggested that they make it happen soon. Parking and admissions were free, but more money could be made from it. Ms. Miranda stated they will always be welcomed, but it has to work with the calendar, as they are hosting this event in other cities as well.

President Milazzo reminded those present that operations should be discussed with CEO Sprague and his team outside of the Board meetings. The work is valuable, and the operations are doing very well. He thanked the staff for their work.

Joan Vignocchi stated it was great to have the Night Market without parking and entry, like at other locations.

VIII. LETTERS TO THE BOARD

None at this time.

IX. ADJOURNMENT

President Milazzo stated that the remaining items to complete before the end of the year were Board elections, Budget approval, CEO Evaluations, and Agreement approvals.

President Milazzo adjourned the meeting at 11:31 am.

Respectfully submitted by Minutes Services.